



# HUFS GLOBEE Dormitory Application

Hankuk University of Foreign Studies  
한국외국어대학교

※ Due to the limited capacity in our Globeedorm, there is **NO GUARANTEE** that you will receive a room if you are not an exchange student to whom we offer guaranteed free housing.

Please complete and return this application to:

Global One-Stop Service Center (GOSC)  
270 Imun-Dong, Dongdaemun-Gu, Seoul, Korea  
130-791  
Phone : 82-2-2173-2065 Fax : 82-2-2173-3387

FOR OFFICE USE ONLY	
Date : ___/___/___	Receipt No.: _____
Signature : _____	

## HOW TO APPLY & PAY

1. Complete this application and fax or mail it to our office as early as possible.
2. This application **MUST** be submitted to GOSC before the Exchange/Study Abroad application deadline in order for GOSC to process your application in time for your check-in.
3. Payment for each term should be made in **Korean WON** during the first week of your program of study at HUFS.

Family Name(姓): _____	First Name(名): _____
Sex(Please check) : MALE <input type="checkbox"/> FEMALE <input type="checkbox"/>	Nationality: _____
HOME University : _____	Free Accommodation*: YES <input type="checkbox"/> NO <input type="checkbox"/>
Phone Number: _____	Email Address: _____

※ Please contact your international office to check if you are qualified to receive free accommodation.

## ACCOMMODATION REQUEST

※ International exchange students will be assigned to **Double rooms**. However you may be assigned to a triple room if a double room is not available or if you have a special need for a triple room.

Program	Period	CHECK	RATES (Korean WON)	
			TRIPLE	DOUBLE
Regular Course	March – June (Spring – 16 weeks)	<input type="checkbox"/>	800,000	<b>1,000,000</b>
	September – December (Fall – 16 weeks)	<input type="checkbox"/>	800,000	<b>1,000,000</b>
Intensive Korean Language Course	January – March (Winter – 10 weeks)	<input type="checkbox"/>	500,000	<b>600,000</b>
	April – June (Spring – 10 weeks)	<input type="checkbox"/>	500,000	<b>600,000</b>
	July – September (Summer – 10 weeks)	<input type="checkbox"/>	500,000	<b>600,000</b>
	October – December (Fall – 10 weeks)	<input type="checkbox"/>	500,000	<b>600,000</b>
Summer Session	July – August (5 weeks)	<input type="checkbox"/>	250,000	<b>300,000</b>
Flexible Entry	On a space-available basis only		50,000 per week	<b>60,000 per week</b>

※ Meals are **not** included

Deposit of KRW 40,000 will be charged at the time of check-in

## Health Statement & SPECIAL REQUESTS

1. Do you smoke? YES  NO
2. I usually go to bed at 22:00  24:00  02:00
3. Do you have serious health problems or require disability support? YES  NO
4. Have you completed "Health Examination Form"? YES  NO
5. If you have other special requests, please specify : \_\_\_\_\_

### Conditions of the contract and payment

1. You are asked to move in no more than **2 days** prior to the first date of the course you are applying for and move out no more than **2 days** after the completion of your study at HUFS. Any time you stay beyond 2 days, you must make arrangements with the coordinator at GOSC.
2. If you expect to arrive later than your indicated move-in date, you must notify GOSC in writing by letter sent via airmail, by fax, by email, or phone of your planned date of arrival. Otherwise, your housing assignment will be canceled.
3. A 40,000 Won deposit is required from all dormitory residents. A 30,000 Won will be refunded when you check out of the dormitory.
4. You must pay your entire dormitory fee for each term during the first week of your course and if you fail to make timely payments, your contract may be terminated.
5. If you would like to move in before the term starts, you should contact our coordinator at GOSC and you may be charged early arrival rent (daily rate=10,000 Won) and if you move in after the term has begun, you should make full payment for the entire contract period.
6. If you choose to move out of the dorm before the term ends and remain enrolled, the dormitory fee will be refunded to you in accordance with the schedule described in our Globeedorm Regulation.
7. We do not accept any requests for monthly billing.
8. All successful dorm applicants are required to take a medical exam at HUFS or should submit a proof of health examination results (Health Examination Form) to waive the medical exam before arriving on campus.
9. You should abide by all rules of the Globeedorm. If you want to terminate this contract, you should notify GOSC in writing.

***I hereby declare that I have read and understand this regulation and I understand that if I do not abide by these rules to which I have agreed, HUFS has the right to cancel this contract and I will be asked to move out of the Globeedorm without any refund.***

Signature \_\_\_\_\_

Date \_\_\_\_\_